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| A close up of a sign  Description automatically generated | [SafetyStratus College and University Health and Safety Award](http://dchas.org/chas-award-nominations/college-and-university-health-and-safety-award/) |

# Award Nomination Application

# Please read the [CHAS Awards Nomination Guidelines](https://dchas.org/wp-content/uploads/2019/05/CHAS-Awards-Nomination-Guidelines.pdf) before Completing this Form

## Nominee Information

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| Nomination Date: |  |

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| --- | --- |
| Nominee’s Institution Name: |  |
| Nominated Organization or Department (Primary): |  |

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| --- | --- | --- | --- |
| Primary Contact’s Full Name |  |  |  |
|  | Last | First | M.I. |

|  |  |  |  |
| --- | --- | --- | --- |
| Primary Contact Phone Number: |  | Primary Contact Email: |  |

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| Primary Contact’s Title/Position: |  |

This award is given to an academic department or given jointly to an academic department and to the institution’s Environmental Health and Safety Office (or equivalent). If you wish to jointly nominate a department, please include the additional contact information below.

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| Nominated Organization or Department (Secondary): |  |

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| --- | --- | --- | --- |
| Nominee’s Full Name (Secondary Contact): |  |  |  |
|  | Last | First | M.I. |

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| Secondary Contact Phone Number: |  | Secondary Contact Email: |  |

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| Secondary Contact’s Title/Position: |  |

## Nominator Information

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|  | Check this box if this is a **self-nomination**. The primary contact information above will be used.  Otherwise, provide the contact information for the nominator below. |

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| Nominator Full Name: |  |  | | |  | Date: |  |
|  | Last | First | | | M.I. |  |  |
| Nominator Phone Number: |  | | Nominator Email: |  | | | |

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|  | Check this box if you want to recommend **only** that the *CHAS Awards Committee* shouldcontact the nominee named above to suggest they *self-nominate* for this award.  In this case, the CHAS Awards committee may elect to contact the suggested person or team to recommend that they submit a complete self-nomination application. *We do not guarantee that we will contact every nominee suggested to us.*  If you selected this option, your application form is finished. You can email it to [Awards@dchas.org](mailto:Awards@dchas.org) without completing the remaining sections. |
|  | To provide **a complete nomination for consideration by the Selection Committee**, please continue by filling out all pages of this application. |

## Cover Letter

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| **Cover Letter (750 words or fewer)** | Describe why the nominee’s accomplishments are deserving of this award. The letter should describe the nominee’s work and how it is aligned with [the purpose, eligibility, and/or criteria of the award](https://dchas.org/chas-award-nominations/college-and-university-health-and-safety-award/), the impact on the discipline, the significance of this effort, and the benefits to the Society and/or Division. Consider in the letter:   * Alignment of work with the award’s purpose, eligibility and/or criteria * Significance and impact of this work on the field/discipline and on the chemical enterprise * Excellence of the work * Innovativeness of the approach used * Potential/realized impact and benefits of the work on society * Service to the scientific community or the field of chemical health and safety |

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|  | Click here if you are attaching a cover letter as a separate file. Otherwise, please type or paste your cover letter into the space below. |
| Paperclip | ***Cover letter attachments must be named as follows:*** “[Award Year] [Nominee INSTITUTION Name] [Award Name] Cover Letter”. (e.g. 2020 ULearning SafetyStratus Cover Letter.pdf).  *Acceptable file formats are .docx, .pages, or .pdf* |

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| If you’re not attaching a separate file, type or paste the body of the cover letter as plain text below (750 words or fewer). Omit greetings and closings. |
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## Biographical Sketch

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| **Biographical Sketch** | This is a brief (1 paragraph) description of the nominee and their accomplishments as they relate to the chemical enterprise, chemical health and safety, and the award criteria. *For example, this information might be used to introduce an awardee when presenting the award to them at the annual awards symposium.* |
| Type or paste the biographical sketch as plain text below. | |
|  | |

## Publications and Patents (if applicable)

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| **Publications and Patents (if applicable)** | If applicable, list citations for any publications or patents **that have significance to the general area of the award’s purpose**. You do not need to attach the full text. The Selection Committee will request more information if needed. |
| Type or paste the list of citations below or leave blank if non-applicable. (plain text only) | |
|  | |

## Required Supporting Information

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| * **The following additional supporting information is REQUIRED for this award. *Acceptable file formats for attachments are .docx, .pages, or .pdf.* The files may be attached to the nomination email or provided via a file share service (i.e. Box, GoogleDrive, O365.)** * **If applicable, you may provide a hyperlink to a webpage instead of attaching a document. Paste the URL or link in the table below where indicated** * **See the** [**detailed award criteria on dchas.org**](http://dchas.org/chas-award-nominations/college-and-university-health-and-safety-award/) **for supporting information/evidence suggestions.** | | |
| **Criteria** | **File Name Convention to Use**  *(Eg. PSU\_SSA\_2020\_1)* | **File name(s) or Link(s)** |
| 1. Safety policy statement | [Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_1 |  |
| 1. Instructional lab CHP | [Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_2 |  |
| 1. Safety concepts in the teaching curriculum | [Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_3 |  |
| 1. Chemical waste policies/procedures | [[Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_4 |  |
| 1. Chemical storage policies | [[Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_5 |  |
| 1. Prep lab and instructor/TA safety policies | [Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_6 |  |
| 1. Waste-minimization and green-chemistry strategies | [Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_7 |  |
| 1. Faculty and TA safety training and development | [Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_8 |  |
| 1. Lab Safety Event reporting | [Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_9 |  |
| 1. Laboratory assessment policies, procedures, and documentation | [Nominee INSTITUTION abbreviation]\_SSA\_[Award Year]\_10 |  |

## Additional Supporting Information

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| Additional Letters of Support (400 words or fewer, optional) | If desired, the nomination may include a letter of support from the institution’s Environmental Health and Safety office, and/or a letter of support from a senior administrator such as the head of the academic department, the vice provost for research, or the dean of the school. These are not *required* for this award.  Support letter writers are not required to be members of the Society or the Division of Chemical Health and Safety. The Supporter’s contact information must be included in the letter. Support letters should contain information not already addressed in the cover letter.  The support letter should clearly describe the impact of the nominee’s work and the ways in which they have met the purpose and criteria of the award. |
|  | Click here if you are attaching (optional) additional letters of support as separate files. |
| Paperclip | ***Support letter attachments must be named as follows:***  “[Award Year] [Nominee INSTITUTION Name] [Initials of Support Letter Author] SafetyStratus Award Support Letter”. (e.g. 2020 ULearning KB Safety Stratus Award Support Letter.pdf).  *Acceptable file formats are .docx, .pages, or .pdf* |

## Code of Conduct Confirmation

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|  | By checking this box, I certify that my responses are true and complete to the best of my knowledge, and that to the best of my knowledge, including past and present circumstances, the nominee adheres to the standards of the ACS’s [Chemical Professional’s Code of Conduct](https://www.acs.org/content/acs/en/careers/career-services/ethics/the-chemical-professionals-code-of-conduct.html). To the best of my knowledge, the nominee:   1. Employs and requires good safety protocols in his or her laboratory and/or work environment. 2. Upholds the highest ethical standards in his or her laboratory and/or work environment. 3. Otherwise engages in conduct that is consistent with both the objects of the American Chemical Society as stated in Article II, Section 1 of Constitution and the Chemical Professional Code of Conduct.   If you have any concerns about this nominee’s eligibility based on ethics or conduct, please contact the CHAS Awards Chair to discuss these issues ([awards@dchas.org](mailto:awards@dchas.org)). |

## Submit Completed Nomination Application

1. Confirm that you have completed all pages of the nomination form.
2. Confirm that you have properly named the files for all required and optional attachments as instructed above.
3. Send your completed application by email to the CHAS Awards Committee Chair at [Awards@dchas.org](mailto:Awards@dchas.org).

**Name this application file:** [Award Year] [Nominee INSTITUTION Name] SafetyStratus Award Application

(e.g. 2020 ULearning SafetyStratus Award Application.docx). DO NOT CONVERT THIS FILE TO A PDF

Attach this form and all other supporting files to the email message or provide the files via a file share service (i.e. Box, GoogleDrive, O365.)

1. You should receive a confirmation message from the CHAS Awards Committee Chair that your application was received. If you do not receive a confirmation within 7 business days, please inquire.